



PRODUCTION SCHEDULE

P.O. Box 661224 • Sacramento, CA 95866-1224
916.799.3538 (direct) • 916.443.3417 (fax) • woof@tdoggstudios.com

Job no. 11-020

Client: ABC Company
Attn: John Doe
111 Main Street
Anytown, USA

Project: Quarterly Newsletter
vol. 2 no. 3

Job IN: 11.04.02

Job DUE: 11.18.02

Schedule:

Date	Day	Process
11.04.02	Monday	Final artwork recieved, project moves to pre-press
11.06.02	Wednesday	Digital bluelines and colorkeys out to client for approval.
11.07.02	Thursday	Proofs returned marked "OK to Print"
11.08.02	Friday	Project moves to press production NOTE: Mailing list must be submitted by this date for posage calculation.
11.14.02	Thursday	Project moves to bindery
11.15.02	Friday	Office copies available. Project moves to mailing services. NOTE: Postage amount due in account.
11.18.02	Monday	Final project delivery to bulk mail unit. Overs deliver to office.

This production schedule has been established as a professional courtesy and shall be followed by both the client and t•dogg studios. If the final delivery date(s) shown here do not reflect your desired targets, please notify us immediately. T•dogg studios will make every effort to maintain this schedule, and the client acknowledges that there will be no liability or penalty for delays beyond our control. In such cases, schedules will be extended by an amount of time equal to the delay incurred, or as necessary.